

New Business

Referral

10-22-19.

**INTERNAL  
OPERATIONS  
STANDING  
COMMITTEE**

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

October 18, 2019

**HONORABLE CITY COUNCIL:**

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002433      100% City Funding – To Provide Professional Services to Sign Documents Electronically. – Contractor: DocuSign, Inc. – Location: 221 Main Street Suite 1000, San Francisco, CA 94105 – Contract Period: Upon City Council Approval through October 21, 2021 – Total Contract Amount: \$396,000.00. **DoIT**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER BENSON**

**RESOLVED**, that Contract No. 6002433 referred to in the foregoing communication dated October 18, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

October 18, 2019

**HONORABLE CITY COUNCIL:**

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002420      100% City Funding – To Provide Furnished Election Booths. –  
Contractor: Miller Consultations & Elections dba ElectionSource –  
Location: 4615 Danvers Drive SE, Grand Rapids, MI 49512 – Contract  
Period: Upon City Council Approval through October 21, 2021 – Total  
Contract Amount: \$265,500.00. **ELECTIONS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER MCCALISTER**

**RESOLVED**, that Contract No. 6002420 referred to in the foregoing communication dated October 18, 2019, be hereby and is approved.

Christopher Gulock, AICP  
 Derrick Headd  
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 Kimani Jeffrey  
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**City of Detroit**  
**CITY COUNCIL**  
**LEGISLATIVE POLICY DIVISION**  
 208 Coleman A. Young Municipal Center  
 Detroit, Michigan 48226  
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**TO:** The Honorable City Council



**FROM:** David Whitaker, Director  
 Legislative Policy Division Staff

**DATE:** October 18, 2019

**RE:** **DEADLINE FOR BALLOT LANGUAGE**

The Legislative Policy Division was asked to confirm whether December 17, 2019, is the deadline for submission of a ballot question for the March 10, 2020, Presidential Primary. According to a schedule created by the Michigan Department of State, December 17<sup>th</sup> is the last day for ballot wording submitted by the City of Detroit to be certified by Detroit City Clerk's Office. A complete listing of all deadlines applicable to this specific Primary has been attached for your information.

CITY CLERK 2019 OCT 18 PM1130



STATE OF MICHIGAN  
JOCELYN BENSON, SECRETARY OF STATE  
DEPARTMENT OF STATE  
LANSING

**March 10, 2020 Presidential Primary**  
**-- Dates and Deadlines --**

Refer to Michigan election law (MCL 168.1-992) for referenced statutory provisions.

<b>By 4:00 p.m., November 8, 2019</b>	Secretary of State issues a “list of the individuals generally advocated by the national news media” as potential Republican Party and Democratic Party presidential nominees. (614a)
<b>By 4:00 p.m., November 12, 2019</b>	State chairpersons of the Republican Party and Democratic Party submit a list to the Secretary of State of individuals their respective parties view as potential presidential nominees. (614a)
<b>November 13, 2019</b>	Secretary of State notifies potential presidential nominees of legal provisions relating to Michigan’s presidential primary. (614a)
<b>By December 3, 2019</b>	Petitions to place proposals on ballot filed with county and local clerks. (646a)
<b>By 4:00 p.m., December 13, 2019</b>	Potential presidential nominees appearing on lists compiled by Secretary of State and state party chairpersons who do not wish to have their names printed on Michigan’s presidential primary ballot or who wish to change their political party affiliation file an affidavit with the Secretary of State. (615a)
<b>By 4:00 p.m., December 13, 2019</b>	Individuals not listed as potential presidential nominees by Secretary of State or state party chairpersons who wish to appear on Michigan’s presidential primary ballot file a nominating petition with the Secretary of State. (615a) (Petitions cannot be circulated prior to October 1, 2019. Signature requirements: Republican Party candidate: 11,398; Democratic Party candidate: 11,345).

<b>By 4:00 p.m., December 17, 2019</b>	Ballot wording of proposals to be presented at the presidential primary certified to proper clerk; local clerks receiving ballot wording forward to county clerk within two days. (646a)
<b>By January 10, 2020</b>	Final date cities and townships can establish, move or abolish a polling place for the Presidential Primary. (662)
<b>January 10, 2020</b>	Constitutional amendments and legislative referendums which the legislature wishes to place on presidential primary ballot presented to Secretary of State. (Art. 12, Sec. 1)
<b>By January 25, 2020</b>	County clerks deliver absent voter ballots for the Presidential Primary to local clerks. (714)
<b>By January 25, 2020</b>	Delivery of military and overseas AV ballots must begin for the Presidential Primary by this date. All requests received since November 5, 2019 from a military or overseas voter must be honored for all 2020 elections. (759a)
<b>January 30, 2020 through February 18, 2020</b>	Precinct inspectors for Presidential Primary appointed by city and township election commissions. (674)
<b>By February 10, 2020</b>	Notice of voter registration for Presidential Primary published. One notice required. (498)
<b>By February 10, 2020</b>	Clerk shall post and notify the Secretary of State of hours the clerk's office will be open on the Saturday or Sunday or both immediately before the election to issue and receive absent voter ballots. (761b)
<b>By February 10, 2020</b>	Clerk shall post and notify the Secretary of State of any additional locations and hours the clerk will be available to issue and receive absent voter ballots, if applicable. (761b)
<b>February 24, 2020</b>	Last day to register in any manner other than in-person with the local clerk for the Presidential Primary election. (497)
<b>February 25 through 8:00 p.m. March 10, 2020</b>	In-person registration with proof of residency with the local clerk. (497)
<b>By 4:00 p.m., February 28, 2020</b>	Write-in candidates file Declaration of Intent forms. (737a)
<b>By February 29, 2020</b>	County clerks deliver remainder of ballots and election supplies for presidential primary to local clerks. (714)

<b>By March 3, 2020</b>	Notice of Presidential Primary published. One notice required. (653a)
<b>By March 5, 2020</b>	Public accuracy test must be conducted. (R 168.778) Notice of test must be published at least 48 hours before test. (798)
<b>Up to 5:00 p.m., March 6, 2020</b>	Electors may obtain an absent voter ballot via First Class mail. (759)
<b>Up to 4:00 p.m., March 9, 2020</b>	Electors may obtain an absent voter ballot in person in the clerk's office. (761)
<b>Up to 8:00 p.m., March 10, 2020</b>	Election Day registrants with proof of residency may obtain and vote an absent voter ballot in person in the clerk's office or vote in person in the proper precinct. (761)
<b>Up to 4:00 p.m., March 10, 2020</b>	Emergency absentee voting for Presidential Primary. (759b)
<b>March 10, 2020</b>	<b>Presidential Primary (613a)</b>
<b>9:00 a.m., March 12, 2020</b>	Boards of County Canvassers meet to canvass presidential primary. (821)
<b>By March 24, 2020</b>	Boards of County Canvassers complete canvass of presidential primary; county clerks forward results to Secretary of State within 24 hours. (581, 822, 828)
<b>By March 30, 2020</b>	Board of State Canvassers meet to canvass presidential primary. (581)
<b>May 20, 2020</b>	Deadline for the Secretary of State to make available to the public the names, addresses, qualified voter number and political party ballots selected by each elector at the presidential primary. (615c)
<b>By June 8, 2020</b>	County, city and township clerks submit reimbursement requests with verified costs for the conduct of the presidential primary. (624g)